

Alice Bell Baptist 2017 Fall Crafts Fair

VENDOR SPACE REGISTRATION DATE: Friday, September 22, 2017 & Saturday, September 23, 2017 TIME: Friday 4:00PM to 8:00PM, Saturday 9:00AM to 1:00PM PLACE: Alice Bell Baptist Church Ministry Center 3300 Alice Bell Road, Knoxville, TN 37917 SPACE: Approx. 10'x10' – YOU MUST SUPPLY YOUR OWN TABLE AND CHAIRS	To be assigned by ABBC Craft Fair	
	Space #	
	Notes	

FIELDS WITH AN ASTERICK ARE REQUIRED

- *Check applicable box Craft Vendor Merchandise Vendor
- *Last Name *First Name
- Business Name (if applicable)
- *Street Address
- *City *State *Zip
- *Home # Cell # Fax # Business#
- *E-Mail Address
- *Items to be sold

NOTE:

- 1) RETURN SIGNED REGISTRATION WITH FULL PAYMENT BY 09/01/2017
- 2) A \$20 LATE FEE WILL BE CHARGED IF SIGNED REGISTRATION & PAYMENT NOT RECEIVED BY 09/01/2017.
- 3) WE RESERVE THE RIGHT TO PROHIBIT THE SALE OF ANY ITEM.

PAYMENT INFORMATION

*Number of Spaces	Fee per Space: \$25.00	Total Balance Due
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PAYMENT INSTRUCTIONS

If submitting registration by e-mail or by fax – full payment with copy of registration must be received no later than 5 days after registration has been transmitted.

If submitting registration by mail – YOU MUST INCLUDE full payment at that time and forward with copy of the signed registration.

If check used for payment – make checks payable to “Alice Bell Baptist Church” and indicate “Craft Fair” in memo portion of check.

If payment is not received within the specified time frame your space will not be reserved.

PAYMENT TYPE Cash Check Check # for Space

BY SIGNING, VENDOR GUARANTEED FULL PAYMENT OF TOTAL VENDOR FEE WHETHER OR NOT VENDOR ACTUALLY DOES THIS FAIR.

***Vendor Signature**

***Date**

Mail to: Alice Bell Baptist Church - Attn. Charlotte Heaton - 3300 Alice Bell Road, Knoxville, TN 37917

E-mail: office@alicebellbaptist.org Phone: (865) 522-0137 FAX (865) 522-0138

MAKE A COPY OF THIS REGISTRATION FOR YOUR RECORDS.